

MARKET STATION METROPOLITAN DISTRICT NO. 1

450 E. 17th Avenue, Suite 400

Denver, CO 80203

Phone: 303-592-4380

<https://marketstationmetropolitandistricts.specialdistrict.net/>

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Roger Pecsok	President	2027/May 2027
Lenn Moldenhauer	Secretary	2025/May 2025
Jen Walker	Treasurer	2027/May 2027
Mark Falcone	Assistant Secretary	2025/May 2025
Vacant		2025/May 2027

DATE: November 4, 2024

TIME: 9:00 A.M.

LOCATION: ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/85967005469?pwd=Qk1DUDJsNU5PZmtZRjJGbDV6TTJWUT09>

Meeting ID: 859 6700 5469

Passcode: 625139

Dial In: 1-719-359-4580

I. ADMINISTRATIVE MATTERS

- A. Confirm quorum and present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda, confirm location of the meeting, posting of meeting notice and designate 24-hour posting location.
- C. Discuss vacancy on the Board of Directors.
- D. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
- E. Review and consider approval of the November 6, 2023 regular meeting minutes (enclosure).
- F. Discuss business to be conducted in 2025 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure). [Suggested date is November 3, 2025, at 9:00 a.m. via Zoom]

G. Insurance Discussion

1. Cyber Security and Increased Crime Coverage.
2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
3. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025 (enclosures).

H. Website Accessibility Discussion

1. Discuss and consider proposals from Generation Web, Inc, Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters and authorize necessary actions associated therewith (enclosure).
2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

II. FINANCIAL MATTERS

- A. Review and discuss unaudited financial statements and schedule of cash position through the period ending September 30, 2024 (to be distributed).
- B. Review and ratify / approve the payment of claims (enclosures).
- C. Ratify the appointment of CliftonLarsonAllen LLP (“CLA”) to prepare and file the 2023 Application for Exemption from Audit.
- D. Ratify approval of the 2023 Application for Exemption from Audit (enclosure).
- E. Conduct Public Hearing on the 2024 Budget Amendment and consider adoption of Resolution to Amend the 2024 Budget, if necessary.
- F. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Preliminary AV, draft budget and Resolutions).
- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.
- H. Authorize CLA to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”) and file the Certification with the County Assessor and other interested parties.

- I. Review and consider approval of Statement of Work (“SOW) between the District and CLA for 2025 Accounting Services (enclosure).
- J. Consider the appointment of CLA to prepare and file the 2024 Application for Exemption from Audit or consider the engagement of Wipfli LLP to perform the 2024 Audit.
- K. Consider the appointment of CLA to prepare the 2026 Budget.

III. LEGAL MATERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).

IV. OTHER BUSINESS

- A. Acknowledge Annual Meeting and publication of notice of same as required under the District’s Service Plan, as amended.

ADJOURNMENT

There are no more regular meetings scheduled in 2024.